

Hi Koonung Heights Netball Club Players, Families and Carers,

Due to our registration structure which is inclusive of the Spring Fling season, could you please follow the guide below when registering for the 2022 Autumn/Winter and Spring Fling competitions (season). Step 7 is particularly important for our club.

We strongly recommend that you utilise the netball connect web page to **register a player** rather than the Netball Connect app; especially if you are returning player utilising the fee transfer amount as referred to in point 15 below.

The following guide also includes some HINTS to assist you.

To commence registrations please use one of the following URL links:

Grade 5 and above <https://netball-registration.worldsportaction.com/userRegistration?organisationId=672ab079-1c97-4015-87d6-ce46df8d9a96&competitionId=c7e6cb88-cb20-4dd7-a414-0974b8209e0c>

Grade 4 <https://netball-registration.worldsportaction.com/userRegistration?organisationId=672ab079-1c97-4015-87d6-ce46df8d9a96&competitionId=33fd7cd7-ee3d-4f29-b44b-b38465140feb>

The link will take you to a Netball Connect login screen.

HINT: You may have a **netball connect** account already if you installed the app on your phone during the autumn/winter season last year. The login screen also has the option to reset your password should you have forgotten.

1. Fill in your email address and password or select 'New User – Register' on the login page.
2. Select your name (or child's name), or select 'new participant registration'

HINT: please **DO NOT select** 'New Team registration' if you can view this option.

HINT: If you have already registered on Netball Connect and/or have a child profile linked to your account to access Registration section please click the orange ACTION button (on the app this is under the 3 dots (MORE) – we recommend webpage rather than app for registering) scroll until you can see Registration(s)) then select Register. This will show both the main log in user and child attached to account. Please select child name rather than new participant registration – noting if adding a new child to your profile please use '+new participant registration'. Continue to follow instructions from Step 4.

3. Once you have selected New Participant Registration, select the appropriate option from "who are you registering". Also see notes above.
4. Fill in or confirm your details. Select next.
5. Under membership details – Select the 'player membership' plus Coaching or Umpiring if appropriate.

HINT: IGNORE THE COMBINED FEE TOTAL IF YOU HAVE SELECTED PLAYER and Coaching and/or Umpiring at this stage – This will be correctly totalled when you get to the end of the process at the payment page.

6. Registration Division – select the appropriate age group / division.

Membership Details

Membership Product you are registering Individual to*

Player Membership - Senior Player Senior Official Membership - Coach
 Senior Official Membership - Umpire

Registration Divisions*

OPEN

Single Game Fee Total Seasonal Fees

\$5.00 incl.GST \$350.00 incl.GST

Prices are indicative only and do not include any discounts, rebates or whether you have already paid your membership fee.

7. Select **'Add another competition'** located at the **bottom left** of the screen

Registration Divisions*

OPEN

Single Game Fee Total Seasonal Fees

\$5.00 incl.GST \$350.00 incl.GST

Prices are indicative only and do not include any discounts, rebates or whether you have already paid your membership fee.

Competition Specifics

Training
Tuesday 4-7pm

Special Notes
Koonung Heights Netball Club is a community-based club dedicated to training girls, boys, women and men to play netball.

Competition Venue
Koonung Heights Netball Centre

Contact Details
Bridget Dixon register@khn.org.au

+ Add Another Competition

ADD COMPETITION AND MEMBERSHIP

8. Ignore postcode box. Type 'Koonung' into the Organisation Name and select 'Koonung Heights Netball Club'

Find a Competition Cancel

Postcode

Postcode **SEARCH**

Organisation Name

Koonung Heights Netball Club

9. Scroll down and select BNA Spring Fling 2022. Please note: our club has an overall season fee – hence the request to add both seasons at time of registering.

BNA Spring Fling 2022

Boroondara Netball Association

Reg. Open Reg. Close

16/01/2022 - 26/11/2022

HINT: IGNORE THE COMBINED FEE TOTAL - This will be correctly totalled when you get to the end of the process at the payment page to reflect our overall season fee for our club.

10. Scroll up slightly and fill in your playing positions for the Autumn/Winter season and Spring Fling (if not already done).

Boroondara Netball Centre

Contact Details
Bridget Dixon registrar@khnc.org.au

Indicate two preferred playing positions:

Preferred Position 1: C
Preferred Position 2: WD

Koonung Heights Netball Club
Boroondara Netball Association - BNA Spring Fling 2022
16/01/2022 - 26/11/2022

Membership Details

11. Repeat steps 5, 6, & 10 for Spring Fling. Again, ignore any sub-total fee pricing.
12. Select 'Add Competition and Membership' in the bottom right of the screen
13. Complete outstanding details
14. Select 'Add Competition and Membership' in the bottom right of the screen.
15. On completion of all the details, you should be taken to a final Summary screen

Participants

+ Add Another Participant

SD Shenae Dixon
Female, 21/11/2000
Edit Remove

Competition
BNA Saturday Autumn/Winter competition
Koonung Heights Netball Club

Registrations(s)
Senior Player - OPEN

What would you like to pay for?
Full Competition - Upfront

Your order

Shenae Dixon - BNA Saturday Autumn/Winter competition

Senior Player - OPEN	\$350.00
Full Competition - Upfront	

Shenae Dixon - BNA Spring Fling 2022

Senior Player - Open	\$0.00
Full Competition - Upfront	

Total Payment Due \$350.00

HINT: For any full fee-paying player that participated in the disrupted Autumn/Winter 2021 season the club as indicated, is transferring part of your 2021 fee to the 2022 fee. To access this transfer of fee please add the discount code 'khncovid21' under the details for the Winter competition only (it is not valid for the Spring competition). This is for Autumn/ Winter 2021 full paid players ONLY. This will expire on the 21st Feb, you must be registered by this date to receive the fee transfer credit.

Competition
BNA Saturday Autumn/Winter competition
Koonung Heights Netball Club

Registration(s)
Senior Player - OPEN

What would you like to pay for?
Full Competition - Upfront

Discount Code

Discount Code

+ Add Discount Code **Apply Code**

16. In the other Information – please indicate if you would like to Coach or be the team Manager – note, every team will require a volunteer team manager.

Our club is also run with volunteer coaches and volunteer committee members – any assistance you can provide throughout the season is greatly appreciated. E.g. hosting a BBQ for a Saturday session on behalf of our club – please select OTHER option.

Other Information

Your Support is important for the continued success of our Club. Can you help?

<input type="checkbox"/> Coaching	<input type="checkbox"/> Manager
<input type="checkbox"/> Fundraising	<input type="checkbox"/> Other

17. Check and confirm participant details

18. Pricing should reflect

- a) \$250 for returning players from the Autumn/Winter 2021 season OR
- b) \$350 for new registered players.

19. Agree to the 'terms and conditions' checkbox on the Right

20. Click continue

21. The option will be available to select items to purchase from the shop. If you order a uniform or hoodie, please **email the size details and receipt to 'uniforms@khnc.org.au'**. Sizing details can be found on our website.

The screenshot shows a 'Merchandise Shop' with a dropdown menu set to 'All' and 'All categories'. There are four items listed: Beanie (\$20.00), Hoodie (\$50.00), Playing Drunk (\$70.00), and Playing Shorts/tee shirt (\$70.00). To the right is a 'Your order' summary for 'Shenee Dixon - BNA Saturday Autumn/Winter competition'. The order includes 'Senior Player - OPEN' for \$350.00 and 'Senior Player - Open' for \$0.00. The total payment due is \$352.00. There are 'CONTINUE' and 'BACK' buttons at the bottom.

HINT: any order of uniform items that requiring sizing – please don't forget to email **the size details and receipt to 'uniforms@khnc.org.au'**

22. Check total fees payable – please note a surcharge is payable for credit/debit card payments. There is a direct deposit option available.

23. Click Continue and make payment via your preferred payment method.

If you have any questions, please email Registrar on Registrar@khnc.org.au